

PETERBOROUGH NORTH AREA COMMITTEE – (N&W2) NEIGHBOURHOOD NIGHT

**TUESDAY 24 JANUARY 2012
7.30PM**

**Honeyhill Community & Children's Centre, Chadburn, Paston, Peterborough, PE4
7DH**

Prior to the start of the meeting, from **6.00pm**, ward forums will be held for the Werrington North, Werrington South, Walton and Paston wards. This will be a chance for you to talk to your Ward Councillor about any issues which are affecting your area.

From **6.30pm**, there will be a Neighbourhood Panel. There will also be a display by PCC Transport & Engineering Department on the Capital Programme of Works.

AGENDA

1. **Apologies for absence** **Chairman**
To receive any apologies from members unable to attend the meeting
2. **Declarations of interest** **Chairman**
Members to declare any personal/personal prejudicial interests in any items on this agenda
3. **Minutes from the previous meeting** **Chairman &
Neighbourhood
Manager**
To agree the minutes of the last meeting and matters arising (including update from Neighbourhood Manager)
4. **Open Session** **All**
An opportunity for any member of the public, elected and co-opted members of the Neighbourhood Committee to raise anything that affects your area and to suggest items for future meetings
5. **Matters For Committee Decision**
 - a) **Annual Budget** **All elected
Members**
A vote by elected Members on the capital budget allocation of £25,000 (See additional report)

6. Updates on Matters of Interest Relevant to the Committee

- | | |
|---|---|
| a) Peterborough North Youth Forum | Cherry Lester |
| b) Peterborough North Neighbourhood Committee Ward Tour
<i>An update on progress from the actions identified on the ward tour</i> | Neighbourhood
Manager |
| c) PCC Budget Consultation | Presentation by
Steven
Pilsworth |

7. Next Meeting

The next meeting will be held on 20 March 2012.

Committee Members:

Councillors:

Werrington North - John Fox, Judy Fox and Stephen Lane
Werrington South - Darren Fower, Colin Burton and Paula Thacker
Paston - Sue Day, George Simons and David Day
Walton - Nick Sandford and Asif Shaheed

For enquiries about your Neighbourhood Committee or about this meeting please contact:

Neighbourhood Manager: Julie Rivett on 01733 864080 E-mail: Julie.rivett@peterborough.gov.uk

Democratic Services: Alex Daynes on 01733 452447 E-mail Alexander.daynes@peterborough.gov.uk

***All members of the public in WERRINGTON NORTH, WERRINGTON SOUTH,
PASTON and WALTON WARDS are invited
to attend a meeting of the
Peterborough North Area Committee
(Area North and West 2) on
Tuesday, 24 January 2012 at 7.30 pm
at Honeyhill Community & Children's Centre, Chadburn, Paston, Peterborough, PE4
7DH***

STANDING INVITATIONS

NAME	REPRESENTING
Mark Bennett-Tighe	Cambridgeshire Fire & Rescue Service
Inspector Karen Newton	Cambridgeshire Police
Cherry Lester	Children's Services
Steve Dumbrell	Cross Keys Homes
Chris Campling	NHS Peterborough
David Bacon	NHS Peterborough
Gary Goose	Safer Peterborough Partnership
Richard Harris	Youth Council Representative
Lawrence Wright	North Team East Urban Panel
Margaret Huggett	Brookfield Home Park Residents Association
David Shelton	South Honeywell Residents Association
Sally Stainton-Roberts	Hodgson Community Association
Barbara Duerden	Loxley Community Association
Dot Pearson	Paston & Gunthorpe Community Association
Elaine Butler	Walton Community Association
Jackie Sidney	Werrington Community Association
David Hedges	Werrington Neighbourhood Council

This page is intentionally left blank

Public Document Pack



PETERBOROUGH NORTH AREA COMMITTEE (NEIGHBOURHOOD COMMITTEE N&W2)

MINUTES OF MEETING HELD 5 OCTOBER 2011, 7.30 p.m.

Members Present:

Chairman	Cllr Nash
Paston	Cllrs S Day and Simons
Walton	Cllrs Shaheed and Sandford
Werrington North	Cllrs JR Fox, JA Fox and Lane
Werrington South	Cllrs Fower and Burton

Officers Present:

Ian Tobin	Neighbourhood Environment Enforcement Officer, PCC
Ken Hudson	Senior Neighbourhood Enforcement Officer, PCC
Jamie McFarlane	Neighbourhood Environment Enforcement Officer, PCC
Kim Sawyer	Head of Legal Services, PCC
Alex Daynes	Democratic Services, PCC
Julie Rivett	Neighbourhood Manager, PCC
Andy Liggins	Director of Public Health, NHS Peterborough
Richard Oldfield	Enterprise Peterborough
Cherry Lester	Locality Manager, PCC
Calvin Grant	Community Based Youth Worker, PCC
Dan Hall	Community Based Youth Worker, PCC

Others Present:

30 people attended the meeting including representatives from Cambridgeshire Fire Service, Neighbourhood Panel, Youth Forum, Werrington Neighbourhood Council, Brookfield and Dukesmead Neighbourhood Watch, Paston Local Delivery Team and Cross Keys Homes.

ITEM	DISCUSSION AND ACTIONS	ACTION
1. Apologies for Absence	Apologies were received from Councillor D Day and Councillor Thacker	
2. Declarations of Interest	No declarations of interest were received.	
3. Minutes from the previous meeting	<p>The minutes from the meeting held 22 June 2011 were agreed to be accurate. Updates from the meeting were made available on the tables at the meeting.</p> <p>Following a query from Councillor Sandford, the Neighbourhood Manager advised that 2 senior council officers were leading on the issue of grass verge parking and were considering all issues around this. The timeframe for resolutions was around January for this to be presented to the Area Committee.</p> <p>The Neighbourhood Manager advised that there would be a full agenda item involving Enterprise Peterborough and the growth team coming to a future meeting to enable full debate on the issue of allotments provision and development of/on sites.</p>	

	Councillor Burton advised that the issues around Werrington Paddocks could be included on a future agenda if requested.	
4. Open Session	<p>Audience members were given the opportunity to ask questions and raise issues affecting the area they lived in. These included:</p> <p><u>Werrington Centre development</u></p> <p>David Hedges commented that it was 19 months since planning permission for new store at Werrington Centre was granted. It was becoming similar to the Orton Centre which became a no go area. Lots of maintenance and safety issues re lighting and Policing. Many elderly residents will not go into the area after dark. At planning meeting when approval given, said if not approved, would lose £11m of development but nothing yet. When is it moving forward? Will a modified application come in instead? Cllr JA Fox – spoke to a planning officer yesterday, would meet with Tesco in two weeks for an update; was advised that the petrol station would be retained but no more information than that was available.</p> <p>Would proposed action/works to improve St David’s Road junction be at risk with the Tesco application? Cllr JR Fox – Will be requesting that as part of the planning application and insist a roundabout but no new application has been put forward yet. Highways department was seeking to put in a temporary solution.</p> <p>D Hedges – Werrington Centre – can we have a formal report on progress at next meeting?</p> <p><u>Gunthorpe Allotments</u></p> <p>Jill Crosson, Gunthorpe – what is current position re Gunthorpe allotments? The Neighbourhood Manager advised that she would investigate and report back to the meeting.</p> <p><u>Honeyhill Parking</u></p> <p>Jim Smith – Honeyhill – a plan was submitted to get additional parking spaces. Had been agreement to remove double yellow lines but nothing done yet. Neighbourhood Manager would investigate progress.</p> <p><u>Funding from Section 106 monies</u></p> <p>Cllr Sandford – S106 re planning applications – who gets consulted and who decides where money is spent? Big developments in Walton so S106 funds would be available to use and thought Neighbourhood Committees would be consulted on it use. The Neighbourhood Manager advised that S106/POIS/CIL were subject to restrictions on the allocation of funds - 65% to strategic, 35% to Neighbourhoods which is split across city. Needed to identify priorities for each area to present a robust case for receipt of some of that money. Ward councillors were best to submit spending ideas to as these items could be discussed in monthly neighbourhood meetings with council officers.</p> <p>ACTIONS:</p>	<p>JR</p> <p>JR</p> <p>JR</p>

	<ol style="list-style-type: none"> 1. Report on progress of Tesco development at Werrington Centre for next meeting; 2. Update committee on Gunthorpe allotment issues; and 3. Update committee on parking issues at Honeyhill. 	<p>JR</p> <p>JR</p> <p>JR</p>
<p>5. Matters for Committee Decision</p>	<p>a) Capital Budget Allocation 2011/12</p> <p>Cllr Burton introduced and moved the report on Capital Budget Allocation for 2011/12 that requested the committee approved spending proposals for the committee budget of £25,000 as detailed in the report. This was seconded by Councillor John Fox.</p> <p>Following a query from Councillor Sandford, the Neighbourhood Manager advised that a Neighbourhood Plan was discussed regularly at Neighbourhood Management meetings to compile ward profiles in order to link priorities with spending. No final Neighbourhood Plan had been developed yet. Work was under way to produce detailed ward profiles with data from many sources to identify priorities.</p> <p>Following a query from Councillor Fower, the Neighbourhood Manager advised that the actual location of the benches across the ward was yet to be determined. Ward councillors could determine the best locations to further develop the proposals which would include the price of installing the benches. David Hedges advised that any pathways needed to access the benches could be very expensive and also installation of the benches so the estimated price could be another £400 per bench. The Neighbourhood Manager would look into total costs and see if further spending could be included as capital spend.</p> <p>The committee voted and APPROVED (6 for, 1 against, 2 abstentions) an allocation of the budget to the following proposals (costs estimated):</p> <ul style="list-style-type: none"> • The provision of 4 benches across the wards of Werrington North, Werrington South and Paston. The benches will be sited in Fox Covert Road, Werrington Meadows and the Co-op field in Paston. In all of these places this will provide a welcome respite for a great deal of residents as the surrounding paths and areas are well used by the community during their daily activity. The cost of providing these benches is £750 per bench - £3,000 in total. These benches are not the cheapest ones available but on the advice of the relevant experts these are the most cost effective option as they are relatively maintenance free and are fire resistant; • The provision of earth bunds at Seymour Place, Paston to prevent further occupation of unauthorised encampments. This method of defence has provided the most effective in dealing with this type of issue in this type of setting. Advice has been sought from the relevant officers working in this field and the proposal has been brought forward by Councillor Sue Day. The cost of providing this is approximately £500; • The provision of a lockable bollard between Sapperton/Hollgate 	

	<p>Lane. This will prevent future illegal encampments and will enhance the work already carried out in the area paid for by Community Leadership Funding. Advice from officers is that a lockable bollard is the best option as this will also allow for easier access to complete grounds maintenance and the emptying of all types of bins. The cost for this is £870.</p>	
<p>6. Updates on Matters of Interest Relevant to the Committee</p>	<p>a) Peterborough North Neighbourhood Committee Ward Tour</p> <p>The Neighbourhood Manager gave a presentation on a recent ward tour which occurred following recommendations from the councillor review group for Neighbourhood Committees. The tour involved ward councillors and service providers visiting the Neighbourhood area to see locations and issues in the area.</p> <p>Comments and responses to questions included:</p> <p>Cllr JR Fox – An update updates re the national grid building. Following letters to national grid from public and officers a fence is now going to be installed around the building again.</p> <p>Following a question from Councillor Sandford, the Neighbourhood Manager advised that there were 22 people on the tour in total and it cost £210 to hire the coach. The cost for the officers’ time was not known but could find out through a Freedom of Information.</p> <p>Cllr J R Fox – as a result of the tour, there will now be action at Staniland Way junction. The Purpose of the tour was to get officers to see first hand the problems so cost of officer time not relevant. Lawrence Wright – support the action and hope some good comes of it. Cllr Burton – officers would not have been paid extra for attending.</p> <p>Cllr Simons – was critical of the neighbourhood committees, think it is developing well now. The ward tours are another stage of the development and can see benefits.</p> <p>Cllr Fower – agree with Cllr Sandford. Even tonight there are many members of public who have been waiting a long time for solutions to their issues. Need to make the committees more effective.</p> <p>Member of public – needs too be value for money. Need to have decision making officers on the tours who can make decisions to change things so it is value for money if they attend.</p> <p>Glennis Baley – would welcome this in our neighbourhood area. If covered in the normal salary for officers then doesn’t matter on cost.</p> <p>Cheryl Goodfellow – Paston Local Delivery Team – Valuable to have the tours but need to include local residents too. Neighbourhood Manager – was the first tour in the city. All elected members were invited on the tour too so not only officers. Will take comment about residents attending back for consideration. Cheryl Goodfellow – local groups have lots of local information to share. How can they put their concerns forward? Neighbourhood Manager – Cllr S Day is on the group so can input through ward councillors.</p>	

	<p>The Neighbourhood Manger confirmed that the tour did go through the Gunthorpe area. Elected members had nominated where the tour would go in their wards. Cllr J R Fox – there were multiple issues in some areas and all were brought to our attention by members of the public. Cllr S Day – Gunthorpe was included in the tour but the Ward is not called Gunthorpe.</p>	
	<p>c) Peterborough North Youth Forum</p> <p>The Locality Manager requested that Youth members needed to be involved in Neighbourhood Committees. Youth Workers, Calvin Grant and Dan Hall, introduced young people who had been on outward bound courses and had participated in National Citizens Service (NCS) projects which would be used to form a youth forum for the area.</p> <p>Young people spoke about outward bound courses they had been on, their unique experiences on them in the summer and how it affected them.</p> <p>Young people introduced the role of the youth forum for the area and why they wanted to be involved. They also spoke about the NCS and what it achieved. They further described training they had undertaken at the Town Hall for the Youth Forum and expectations for the youth forum in the Peterborough North area. They appealed for ideas for a project to work on in this area.</p>	
	<p>b) Enterprise Peterborough</p> <p>Richard Oldfield from Enterprise Peterborough spoke about the work and future development of the services the organisation provides in the area including:</p> <ul style="list-style-type: none"> • Street care model – cleaning and street cleansing including parks and open spaces teams; • Recycling – objective of 65% recycling rates, need public support to achieve this, possible food waste collection next year. <p>Comments and responses to questions included:</p> <ul style="list-style-type: none"> • The city council would determine whether there was a need to change to weekly bin collections; • Cllr Sandford weekly bin collections could affect recycling rates; • Richard Oldfield – there are opportunities to help people back into work and we do include the probation service in some aspects of work; • Richard Oldfield – if it was known who was contaminating recycling bins, would liaise with offenders and could charge if repeat offences occurred; • Richard Oldfield – it would be for the Council to determine if skips were placed in certain areas. There is a bulky collection service established already; • Richard Oldfield – Enterprise deal with flytipping offences and collection when reported. The Neighbourhood Manager advised that figures were included in the matters arising from the previous meeting; 	

	<ul style="list-style-type: none"> • Richard Oldfield – new leaflet for residents will include what can be accepted for recycling; • Richard Oldfield – will be expanding recycling to textiles including carpets etc. Until new recycling facility opened, limited to the current range of materials; • Richard Oldfield – new leaflet will explain this what plastics can and cannot be recycled; • S Day – have been waiting for 2 weeks at one location for fly tipping to be cleared so 3 day target not always met; • Richard Oldfield - standards must be maintained regardless of redundancies and there are financial penalties if standards are not achieved; • Richard Oldfield – charging policy for bulky collections is down to Council policy. Most bulky waste is attempted to recycle. Cllr JR Fox – as it costs to pick up the waste and process it, could collect bulky waste for free; • Rod Landentoft – need guidance for litter picking groups on how to report and handle flytipping to the council as some litter pickers do pick up what is classed as fly tipping to clear it away. Richard Oldfield – if concerns, ring Peterborough Direct (747474) to get hazardous materials or items picked up. We do try to identify those who fly tip and try to identify them from what is left; and • Richard Oldfield – Enterprise Peterborough was responsible for removing burnt out cars. There are procedures to follow but they will get taken away. Call Peterborough Direct to do this. 	
7. Next Meeting	The next meeting will be held on 24 January 2012.	

Meeting closed 9.15pm

CHAIRMAN

ACTIONS

DATE	ACTION	WHO AND WHEN?	STATUS
5 October 2011	<ul style="list-style-type: none"> • Report on progress of Tesco development at Werrington Centre for next meeting; • Update committee on Gunthorpe allotment issues; and • Update committee on parking issues at Honeyhill. 	<p>Julie Rivett, 24 January</p> <p>Julie Rivett, 24 January</p> <p>Julie Rivett, 24 January</p>	

Peterborough North Neighbourhood Committee	Agenda Item 5(a)
24 January 2012	Financial Report

CAPITAL BUDGET 2011/12 ALLOCATION

R E C O M M E N D A T I O N S
FROM: Julie Rivett, Neighbourhood Manager (North and West)
<p>That this Neighbourhood Committee:</p> <ol style="list-style-type: none"> 1. Considers the proposals for allocation of the capital budget of £25,000 for 2011/12; 2. Approves which proposals will receive an allocation of the budget; 3. Agrees to amend the individual allocations should the sum of the agreed projects be over or under the £25,000 budget, to be determined by the Neighbourhood Manager in consultation with the Ward Councillors.

1. PURPOSE

- 1.1 This report sets out proposals for allocating some of the capital budget of £25,000 for 2011/12 for the Peterborough North Neighbourhood Committee.

2. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND THE SINGLE DELIVERY PLAN

- 2.1 Neighbourhood Committees should contribute to the priorities within the Single Delivery Plan. These are:
1. Creating jobs through growth and improved skills and education
 2. Supporting the most vulnerable families and tackling the causes of poverty
 3. Safeguarding adults and children
 4. Helping people and organisations live more healthy and sustainable lives and reducing energy consumption
 5. Empowering people and creating cohesive communities
 6. Reducing crime and tackling anti-social behaviour

3. BACKGROUND

- 3.1 This capital budget represents a 7th share of the £175,000 outlined in the Medium Term Financial Plan for Peterborough City Council
- 3.2 Terms of Reference apply to all Neighbourhood Committees and Part 3, Section 4.1 (ix) stipulates the responsibility for any delegated funding identified by the Council and to invest that money in ways that support the priorities identified through the community planning process.
- 3.3 Following a series of information gathering and consultative activities with elected Members and Parish Councils, a series of options have been proposed for the allocation of budget for the Neighbourhood Committee in 2011/12. The following sets out the detail of the current proposed list of allocations which members of the Committee are now asked to consider.

The cost of each project is estimated

- 3.4 Vehicle Activated Signs (£10,000) – Two mobile Vehicle Activated Signs to be purchased for use in all Wards within the Peterborough North area.
- 3.5 Merelade Grove (£1000) – To purchase three bollards to prevent illegal occupation of a piece of

land at Merelade Grove, Werrington.

3.6 Street Art Boards (£2500) – The installation of Street Art Boards across the Peterborough North area for graffiti art projects.

3.7 Small Grants Scheme (£6500) – Groups that fall within the Committee area will have the opportunity to bid on this money which will be available for capital projects. This scheme will replicate the same initiative from last year.

4. IMPLICATIONS

4.1 Each of the 5 wards represented in the Rural North Neighbourhood Council area will nominate capital expenditure of up to £5000 in their ward (£25,000 across the whole Neighbourhood Committee area) which meets a priority in the Single Delivery Plan.

5. REASONS

5.1 The budget assigned to Neighbourhood Committees was assigned specifically to spend on projects which address priorities from the communities for each Neighbourhood Committee area. To enable the £25K to be spent within this financial year Members were asked to bring forward capital spend projects which helped to meet some of these emerging priorities. This active Member involvement ensures the money is spent on the most appropriate projects to benefit communities.

6. CONSULTATION

6.1 Consultation has been carried out with elected Members and with all Parishes who are represented by co-opted Members as part of the Rural North Neighbourhood Committee. Parishes have consulted with their members.

7. ALTERNATIVE OPTIONS

7.1 Not to spend the money. This would lead to proposed local projects not receiving funding resulting in no benefit to the local area.

8. NEXT STEPS

8.1 If the proposals set out are agreed, the Neighbourhood Manager will be responsible for ensuring spend is allocated in a timely manner and in accordance with the Council's Financial Regulations. A regular monitoring report will be provided for Members to be able to scrutinise progress and measure the impact of the investment.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 N/A

10. APPENDICES

10.1 N/A